

Drop-In Assistant

Position: Summer Student
Hours: 33 hours per week for 10 weeks
Supervisor: Drop-In Coordinator

The CRC is an innovative, impactful, collaborative mid-sized, multiservice agency that has proudly served the Regent Park and surrounding neighbourhood for over 50 years. In 2012, the CRC opened a beautiful new building and a new chapter in its history. Our building has a 5000 square foot community hub of program space and we host the only not-for-profit social housing in Regent Park. We are home to the Regent Park Community Food Centre (RPCFC), one of 8 Community Food Centres established across the country in partnership with Community Food Centres Canada. Food Centres are dynamic community spaces where people come together to cook, grow, share, and advocate for good food. The CRC works with low-income community members to build capacity to change situations and conditions for the better, both in their own lives and in the wider community.

We are seeking a resourceful, creative and dedicated Summer Student to join our Housing & Drop-In Team. The student will provide front line Drop-in support, and be involved in planning and implementing skills building and social engagement programs.

Responsibilities:

- Welcome community members into Drop-in initiatives and connect them with other programs and resources
- Supervise Drop-in space and programming to ensure a safe and comfortable environment for everyone
- Engage participants and build healthy, positive relationships
- Proactively de-escalate potential conflicts; deal with emergencies as they arise and effectively handle crisis and conflict when necessary
- Attend daily debriefs and complete incident reports as required
- Assist kitchen team and support meal service
- Provide referrals to participants to programs & services requested/needed
- Role model professional behaviour and positive communication with participants, volunteers and all partners
- Promote a culture of Health and Safety within our space
- Uphold CRC values in our community
- Participate in program evaluation
- Pitch in as needed with enthusiasm and build a culture of team work
- Participate as a CRC team member



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Qualifications:

- Working towards a Diploma in Social Services and/or BA in Social Work and returning to school in the Fall
- Experience working with marginalized individuals from diverse racial and cultural backgrounds
- Experience working with individuals with mental health and addiction issues
- Excellent group skills and ability to work in a fast paced environment
- Excellent interpersonal and conflict resolution skills
- Experience in the Regent Park community and ability to speak a language relevant to the Regent Park neighbourhood are assets

A Vulnerable Sectors Police Reference Check will be required for this position.

Due to funding requirements, candidates must be between 15 and 30 years of age, registered as a full-time student during the preceding academic year, and intending to return to school on a full-time basis during the next academic year. Internationally registered students are not eligible.

This position will be a member of CRC Local #2864.

Please submit your resume and cover letter in one Word or pdf document, with "Drop-In Assistant" in the subject of your email, by **Friday May 18, 2018 at noon** to hiringcommittee@tcrc.ca or in person at the CRC, 40 Oak Street.

CRC encourages applications from people representing the diverse community we serve. In accordance with the Accessibility for Ontarians with Disabilities Act (AODA), CRC will provide accommodations to job applicants with disabilities throughout the recruitment process. If you require any accommodations, please notify us and we will work with you to meet your needs.

We thank all candidates for their interest, but only those selected for an interview will be contacted.